



# THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(SETUP BY AN ACT OF PARLIAMENT)

FOUNDATION EXAMINATION – January, 2025

## ADMIT CARD

**Candidate's Name:** MEHAK VERMA

**Candidate's Address:**

HOUSE NO 1213 WARD NO 5, BEHLAN WALA MOHALLA SIRHIND FATEGARH SAHIB,,,SIRHIND,FATEHGARH SAHIB,PUNJAB-140406,IND



**Roll No.** 777547

**City** MANDI GOBINDGARH

**Medium** ENGLISH

**Registration No** NRO0575805

**Mobile Number** 9780201346

**Center of Examination:**

PUNJAB INSTITUTE OF MANAGEMENT & TECHNOLOGY  
VILLAGE ALOUR,  
(BACKSIDE G.P.S SCHOOL MANDI GOBINDGARH )  
TEHSIL -KHANNA,DISTRICT- LUDHIANA ALOUR  
PUNJAB

141401

Candidate's Signature



Joint Secretary (Exams), ICAI

- Please see the time table and blank acknowledgement record on page 2.
- Please ensure that you write correct MCQ Booklet Number in Attendance Register as well as write and darken the correct circle in OMR Answer Sheet of Paper 3 & Paper 4. ICAI shall not be responsible for any mistake committed by the candidate in writing correct MCQ Booklet Number.
- Please read carefully and understand the instructions given in the enclosed "Instructions to Examinees" and instructions given on the second page of answer book (for Paper 1 and 2) / on the OMR Answer Sheet ( for Paper 3 and 4) to avoid WITHHOLDING / CANCELLATION OF YOUR RESULT.
- If the Photo and/or Signature on the admit card is not clearly visible/well cropped you are advised to paste the photograph and affix signature on an A4 size paper quoting your Registration Number, Name, Course & Roll Number and get this page attested by a member of the Institute (member may indicate his/her Name, membership number, and office stamp while signing/attesting at the bottom of this page) and carry it to examination centre, in duplicate, as proof of your identity. You will be required to hand over the original paper to the examination centre, while retaining one copy of the same, for your record. **Ensure that you upload the same photo/sign in the SSP before the commencement of exam which will then be used for printing Marksheet/Certificates.**

**Entry Time: 1:30 PM (IST), Reading Time 1:45 to 2:00 PM (IST) (Excluding MCQ based Paper), Last Entry Time: 2:15 PM (IST), Exit Time: After Conclusion of the day's exam**



**MOBILE PHONES OR ANY OTHER ELECTRONIC GADGETS / DEVICE INCLUDING SMART WATCH IN ANY FORM [EXCEPT THE CALCULATOR AS DEFINED IN POINT C OF THESE INSTRUCTIONS] ARE BANNED IN THE EXAMINATION CENTRES**

| <b>TIME TABLE AND ACKNOWLEDGEMENT RECORD</b>                                                   |                                                                                                                     |                                                                       |                                                                                                     |
|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Paper</b>                                                                                   | <b>Day, Date &amp; Timings of Examination</b><br><br><b>Roll No.:</b> 777547<br><b>Registration No.:</b> NRO0575805 | <b>Name of the Invigilator</b><br>[For use at the Examination Centre] | <b>Signature of the Invigilator</b><br>[In acknowledgement of receipt of Answer book(s) /OMR Sheet] |
| Paper 1:Accounting                                                                             | Sunday, January 12, 2025<br>02.00 PM to 5.00 PM (IST)                                                               |                                                                       |                                                                                                     |
| Paper 2:Business Laws                                                                          | Thursday, January 16, 2025<br>02.00 PM to 5.00 PM (IST)                                                             |                                                                       |                                                                                                     |
| Paper 3:Quantitative Aptitude<br>· Business Mathematics<br>· Logical Reasoning<br>· Statistics | Saturday, January 18, 2025<br>02.00 PM to 4.00 PM (IST)                                                             |                                                                       |                                                                                                     |
| Paper 4:Business Economics                                                                     | Monday, January 20, 2025<br>02.00 PM to 4.00 PM (IST)                                                               |                                                                       |                                                                                                     |

**EXAMINATION TIMING OF CENTRES ABROAD EQUIVALENT INDIAN STANDARD TIME**

| <b>Paper</b> | <b>Domestic Centre (IST)</b> | <b>Abu Dhabi, Dubai and Muscat (UAE Local Time)</b> | <b>Doha (Qatar Local Time) Bahrain and Kuwait</b> | <b>Kathmandu (Nepal Local Time)</b> | <b>Thimpu (Bhutan Local Time)</b> |
|--------------|------------------------------|-----------------------------------------------------|---------------------------------------------------|-------------------------------------|-----------------------------------|
| 1 & 2        | 2:00 PM to 5:00 PM           | 12:30 PM to 3:30 PM                                 | 11:30 AM to 2:30 PM                               | 2:15 PM to 5:15 PM                  | 2:30 PM to 5:30 PM                |
| 3 & 4        | 2:00 PM to 4:00 PM           | 12:30 PM to 2:30 PM                                 | 11:30 AM to 1:30 PM                               | 2:15 PM to 4:15 PM                  | 2:30 PM to 4:30 PM                |

**Important:**

**A - On conclusion of examinations, hand over the Answer Book in Paper 1 & 2 and handover the OMR Answer Sheet in Paper 3 & 4 to the Invigilator. Take Signature of the Invigilator as acknowledgment in the above table.**  
**B- MCQ Booklet shall be allowed to be taken away by the candidate in Paper 3 & 4.**  
**C- In Paper 3 & 4 OMR Answer Sheet, candidate should write and darken correct question booklet no. printed on your question booklet which will be taken as final for evaluation. In case any candidate fills in this information wrongly, Institute will not take any responsibility for rectifying the mistake.**

**Note:**

- Advance Reading time will start 15 Minutes before the scheduled commencement of the examination in respect of Paper 1 & 2.
- No Advance Reading time in respect of Papers 3 & 4. Please note that MCQ booklet seal shall be opened by the candidate at 2.00 PM (IST) only.
- Late entry permitted only upto 2.15 PM (IST) for All Papers
- Candidates will be allowed to leave the exam centre only after the conclusion of the exam.
- You must write MCQ booklet No. in the attendance register while signing the same in Papers 3 & 4.
- Discrepancy relating to exam, medium, centre, name spellings, registration number, etc. should be reported in writing to the Examination department so as to reach the Institute at least 7 (seven) days prior to the commencement of the examination.
- Helpline Nos. 0120-3054851, 3054852, 3054853, 3054854, 3054835, 4953751, 4953752, 4953753, and 4953754. Email id : foundation\_examhelpline@icai.in
- For Differently abled candidates - For availing the facility of compensatory time / writer, you are advised to carry your original concession card / letter issued by the Institute of Chartered Accountants of India.

**Disclaimer:**

The details given above were correct at the time of release of the data by the Institute which accepts no responsibility thereafter for errors or omissions caused as a result of their transmission via the Internet or their downloading or printing by the user. In case of any inconsistency among the details given in the attendance sheet available with the Superintendent of the examination centre, Admit Card sent to the candidate and the information displayed in the Website, the information given in the attendance sheet will only be treated as correct and valid.

## **Do's and Don'ts**

| <b>Do's</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Don'ts</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| <ol style="list-style-type: none"> <li><b>1. Reach exam centre latest by 01:30 P.M.(IST).</b></li> <li><b>2. Occupy the seat earmarked against your Roll Number.</b></li> <li><b>3. Carry your own pen, HB pencil, eraser, stapler, ink, blotting paper, scale, and battery operated noiseless/cordless portable calculator with upto 6 functions, 12 digits and upto two memories.</b></li> <li><b>4. Use black ink ball point pen only (Paper 1 &amp; 2). Use Black ball point pen for writing in Boxes and HB Pencil for darkening the corresponding circles below (Paper 3 &amp; 4).</b></li> <li><b>5. Write Roll Number at specified place in the question paper.</b></li> <li><b>6. Check that the question paper bears the Code as displayed on the notice/black board / announced in the examination room/hall and ensure that you have received the question paper bearing the correct code.</b></li> <li><b>7. Check that the question paper is complete with reference to the number of pages mentioned thereon.</b></li> <li><b>8. Write Roll Number at the specified place in the (main) answer book only. &amp; in the OMR answer sheet.</b></li> <li><b>9. Paper - 1 &amp; 2 : Write your answer in the medium (English/Hindi) opted by you as mentioned in the Admit card.<br/>Paper - 3 &amp; 4 : Objective type paper. Darken the appropriate circle in the OMR answer sheets, provided in English only.</b></li> <li><b>10. Mark ✓ tick against the question numbers attempted in the cages provided on the front/cover page of the answer book( in paper 1 &amp; 2 only).</b></li> <li><b>11. Submit answer book in case of Paper 1&amp;2 and OMR Answer sheet in case of Paper 3 &amp; 4 immediately upon conclusion of examination and obtain receipt for the same (in the Acknowledgement/Record on page 2 of the Admit Card).</b></li> <li><b>12. Fasten all answer books including additional answer books used with a tag and also staple them.(For paper 1 &amp; 2)</b></li> <li><b>13. Sign the attendance register without fail.</b></li> </ol> | <ol style="list-style-type: none"> <li>1. Use ink other than black, sketch pen, highlighter for underlining or highlighting.</li> <li>2. Make/Write any notings/rough work on the question paper.</li> <li>3. Carry any paper, book, notes or any other written material in the examination room/hall.</li> <li>4. Write Roll Number anywhere (except on the front page of the answer book) in the answer book, including additional answer book(s), graph/blotting paper.</li> <li>5. Make/write religious symbols/prayers like God's name, Guru's Name, OM, Swastika, 786 and the like anywhere in the answer book, including additional answer book(s), graph/blotting paper.</li> <li>6. Write / make extraneous (irrelevant/ unrelated) notes/remarks, appeal for marks etc.</li> <li>7. Carry printing models, scientific calculator or smart watch.</li> <li>8. Exchange pen, pencil, eraser, question paper, scale, calculator etc.</li> <li>9. Talk/communicate with any other examinees.</li> <li>10. Tear off and carry any page/leaf from the answer book, including additional answer book (Paper 1 &amp; Paper 2) or Tear any portion of / wrinkle the OMR Answer sheet (Paper 3 &amp; 4).</li> <li>11. Leave seat without permission.</li> <li>12. Carry mobile phones or any other electronic gadget/device in any form [except calculator].</li> <li>13. Smoke, chew tobacco/betel nut, gum etc.</li> <li>14. Mark your answer in respect of Paper3 &amp; 4 in the MCQ booklet provided to you. Answers to MCQs should be written on the OMR sheet only.</li> <li>15. Staple or tag the OMR answer sheet with the MCQ booklet</li> </ol> |